



girl scouts Girl Scouts of Eastern South Carolina

Annual Service Unit Finance Report

Please complete and submit, along with your most recent bank statement, to GSESC by October 15th, 2016. This report must cover October 1st, 2015 to September 30th, 2016. Also attach the Service Unit Owned Equipment Form if applicable.

Year: 2015-2016	Service Unit name:	SU #:	
Bank name:	Branch:		
Bank Account #:	Bank Routing #:		
Debit Card #:			
Type of account: <input type="checkbox"/> Checking <input type="checkbox"/> Savings			
Account signers' names: _____ _____			
Service Unit records are in the physical possession of:			
Name: _____	Phone: _____		
Address: _____	Email: _____		
Service Unit equipment is in the physical possession of:			
Name: _____	Phone: _____		
Address: _____	Email: _____		
Income		Expenses	
Beginning Balance (Oct 1 st)	\$ _____	Camping/Trips	\$ _____
Camping/Trips	\$ _____	Programs/Events	\$ _____
Programs/Events	\$ _____	Donations	\$ _____
Donations	\$ _____	Postage	\$ _____
Money-earning activities	\$ _____	Supplies/Materials	\$ _____
Other (describe on back or attachment)	\$ _____	Other (describe on back or attachment)	\$ _____
Total income:	\$ _____	Total expenses:	\$ _____
Total income: \$ _____ - Total expense: \$ _____ = Balance on hand by Sept 2015: \$ _____			
If balance exceeds \$500, how does the troop plan to use the funds?			
Completed by:		ST Position:	Date:
Service Unit Chair Signature:			Date:
Status of other SU resources:			
<input type="checkbox"/> Supplies and equipment owned by SU are listed on the attached Service Unit Owned Equipment Form.			